

Thursday Sep 16th 2021 -6:00PM – MS Teams

TMSA EXECUTIVE MEETING AGENDA

Finalized by Mays on Wednesday Sep 15th, 5:40PM

Present:

Absent:

1. Motion to start the meeting

- a. Second: 6:06pm
- b. Time: Maryam

2. Approval of previous meeting's meeting minutes

- a. Second: David

3. Updates

a. VP Bilingual (Maryam)

- i. Please notify Maryam via text after submitting a translation request – Erika to help with setting up notifications

ii. Updates from FMGSC

- 1. Proposal to create acc. Pathway for TMM/MSc & TMM/PhD was approved last week and will be available to students as of next September.

- a. Dr Lee will start advertising for the program soon.

- b. This option will only be available to new TMM students entering the program (i.e. those incoming next year, so students currently enrolled in 3rd or 4th are not eligible)

- 2. Wellness seminars will be offered soon, it's a free 7 series seminar. Will be offered in French & English. Advertised to students in the last newsletter. Here is the link: <https://www.eventbrite.com/e/the-friday-afternoon-seminar-on-well-being-fall-2021-tickets-169624562633>

- 3. University is in the process of buying an anti-plagiarism software that will be available to profs and students to use called "Ouriginal" (works in English & French, similar idea to Turnitin). It will most likely be available to use at the end of the term. This is optional for profs to use.

- 4. FoM conducted a few surveys: COVID impact surveys, EDI survey with the goal of creating scholarships

- a. Currently data is being analyzed for both
5. Vaccination rates for FoM is the highest in the university. Consequences are going to start coming into effect soon. Students who haven't uploaded their vaccination status by tomorrow will automatically be withdrawn from their classes & potentially their program (withdrawal will happen through the registrar's office).
6. TMM course numbers are in the process of being changed to be less confusing (this is coming in the future).
7. Safety plan for sporting events has to be approved by Alain Stintzi. He received it yesterday from JLee and will be taking a look at it.
8. In-person rotations will happen next semester. 1 twelve week rotation instead of 2 six week ones. Profs can take as many students as they want. Keith, Lisa and Adam will be sending out info about this next week.

b. VP External (David)

- i. Meetings with all coordinators re: goals for the semester
- ii. Some events are coming up; jeopardy, trivia, pumpkin carving

c. VP Internal (Marah)

- i. 3rd year rep - students have been contacted to submit their candidacy which are due next Tuesday. Election results will be come out on October 4th.
- ii. Emails re: teamup email and lockers rentals to go out next week

d. VP Finance (Rama)

- i. Waiting to hear about check from FoM
- ii. Budget is approved - looks like we have funds to do everything we want to do!
- iii. We have some extra money from budget because: Dr. Lee will be contributing to class composite so we will have + we did not spend money on orientation
- iv. Profits generated from locker rentals can be used for new events but council will vote on where the money will be allocated

e. VP Academics (Tamara) - absent

f. Outreach Coordinator (Dalia)

- i. Volunteer posts are up on the website

- ii. Trying to get sports event approved by the faculty and by the city
- g. Promotion Coordinator (Bryan)**
 - i. Apparel
 1. Permission from the faculty got this year's apparel
 2. FoM logo will be hot-pressed, not embroidered (like last year) because it has so many details
 3. Form for colours was sent out to all students to gauge interest
 - ii. Reminder: Bryan requires 5 days to fulfill
- h. Recruitment Coordinator (Stephanie)**
 - i. Reached out some 3rd years to find out which profs are teaching 2nd year classes send them program information
 - ii. Will wait to present the program until new integrated program is official and can be promoted
- i. Social Media Coordinator (Erika)**
 - i. **Lab Life With... Overview**
 1. Email coming out soon re: event
 2. Goal is to have the event happen 1-2x per semester, instead of once per year
- j. Research and Careers Coordinator (Maya)**
 - i. Coffe with Alumnz happening tonight
 - ii. Has been working on events
 - iii. Hasn't hear back about career day committee
 - iv. Research day committee update - Awards available for TMM students - 1 french and 1 english
 - v. Working to facilitate a UROP information session for TMM 3rd years exclusively. The event will take place thursday night at 8pm. Council members are more than welcome to attend to show support.
- k. EDI Coordinator (Yasmine)**
 - i. Working with Maya to facilitate a UROP information session
- l. President (Mays)**

- i. Orientation talks by Dr. Mah and Dr. Gee – one link for each prof (one zoom, one teams)
- ii. Wants to look over every email that is being sent out to ensure consistency between emails

4. Events (Dalia)

a. Update on interests based on the form

b. Event planning update + Help planning events (I want to make 3 teams that can help with planning)

i. Sports tournament

1. Safety plan was sent to Dr. Lee
2. Trying to book Linda Lane Park
3. Not getting a noise permit so we need to manage noise levels
4. 100 people limit – including TMMSA (~88 spots for TMM students)
5. Teams: 7-8 people
 - a. Sign ups – people sign up in groups of 4 or sign up alone to be put in a group of 4
6. Sports: soccer, soccer baseball, ultimate frisbee, dodgeball, capture the flag, cops and robbers
7. We should have a first aid kit
8. Fundraising: \$5 tickets, donation box near snacks (announce it once or twice during event)
9. Everyone must be vaccinated

5. Newsletter (BM and DJ)

a. Objective and deadlines

- i. Every first Monday of every month
- ii. Goal is to use less emails and provide more information in the newsletter instead
- iii. Need to get it ready 2.5 weeks in advance
 1. 5-7 days for translation
 2. 12 days for design
- iv. Every newsletter has a theme – October: Breast Cancer Awareness

b. Send via outlook or mailchimp

c. Review how to use the form

6. Teamup (DJ)

a. Reminder to use it

b. Update calendar as frequently as possible!

c. Must be used to track all council meetings, events, etc

7. Varia

8. Motion to End Meeting

a. Second: Marah

b. Time: 7:18pm