

September 24th 2023 - 5:00 pm - Zoom

TMMSA EXECUTIVE MEETING AGENDA

“You may be too distracted by unimportant things. The best parts in life are when you can focus on one thing and put in all your effort to make it the best that it can be. You got this.”

Present: Xeius, Hoda, Siyona, Jenny, Amy, Bella, Anna, Madeeha, Ayesha

Absent: Lillian, Nour, Helly

1. Motion to start the meeting

- a. Second: Hoda
- b. Time: 5:05

2. Approval of previous meeting's meeting minutes

3. Updates

- a. VP Bilingual (Nour)
- b. VP External (Madeeha)
- a. Assisted with Bake sale
- b. Dr. Mah talk on Wednesday, email to be sent on the 25th
- c. VP Internal (Hoda)
- a. Please fill out when is good for office hours!
- b. Will fill out promotion form for mentorship + office hours
- c. TMM mentorship has commenced
- d. VP Finance (Anna)
- e. VP Academics (Helly)
- a. Coordinating having accepted together interview seminar
- f. Outreach Coordinator (Siyona)
- g. Promotion Coordinator (Jenny)
- a. Everyone is assigned a part for the newsletter - submit by this Friday if possible (tentative)
- b. Its in promotion folder in TMM 2023-2024 Folder
- c. Thinking to extend merch deadline due to lower turn out
- h. Recruitment Coordinator (Amy)
- a. Go over presentation schedule
- i. Social Media Coordinator (Ayesha)
- j. Research and Careers Coordinator (Bella)
- k. EDI Coordinator (Lilian)
- a. Working on EDI post - submit info to social media team by tmr
- l. English 3rd Year Representative (TBD)
- m. French 3rd Year Representative (TBD)
- n. President (Xeius)

4. Office hours

- a.

5. New team meeting time

- a. Hoda will send out when is good

6. 3rd Year representatives' election

- a. 6 candidates, 5 english, 1 french

7. Mentorship program

8. Promo

- a. Fill out form to give Jenny and Ayesha time to make the post

5. Events

i. Bake sale recap

1. Made 1020 dollars!!
2. Siyona will coordinate with Hiba about where to send the money

ii. Dr. Mah Future Talk

1. On Wednesday before science communication
2. Coffee + treats

6. Fall Roadmap

- a. Map is on discord
- b. Coordinators - if you have an idea that isnt in there already we'll try our best to fir it in

7. Ontario University Fair

8. Recruitment

- a. Presentation is very brief, talk to prof ahead of time for question period
- b. Sign up for a presentation if you can!
- c. A script will be recorded asap

9. Bonding

- a. Trip to gatineau (hike + picnic)
- b. 13th, 14th, 15th weekend
- c. Will send when is good soon
- d. Sub for a meeting

10. Varia

11. Motion to End Meeting

- a. Second:
- b. Time: