June 18th 2022 - 5:00 pm - Zoom

TMMSA EXECUTIVE MEETING AGENDA

"Life isn't about waiting for the storm to pass, it's about learning to dance in the rain." - Vivian Greene

Present: Helly, Bella, Lillian, Xeius, Ayesha, Jenny, Hoda **Absent:** Nour, Siyona, Anna, Amy, 1. Motion to start the meeting a. Second: Ayesha b. Time: 5:09pm 2. Approval of previous meeting's meeting minutes 3. Updates a. VP Bilingual (Nour) b. VP External (Madeeha) Worked on 101 plans a. Finalized budget for events with Xeius h. c. VP Internal (Hoda) d. VP Finance (Anna) Finalized budget а. e. VP Academics (Helly) f. Outreach Coordinator (Siyona) Met with studio 44, gave them dates а. NAC seems like best bet, they've worked with studio 44 b. before g. Promotion Coordinator (Jenny) Ppt presentation for tmm school year a. b. Contacted procurement and logistic people h. Recruitment Coordinator (Amy) Made an excel sheet for courses + presentations + times + а. profs Working on reaching out to profs h. i. Social Media Coordinator (Ayesha) a. Working on individual posts for everyone (pls fill it if u haven't already) j. Research and Careers Coordinator (Bella) Made presentation about event plans a. k. EDI Coordinator (Lilian) Waiting to get EDI pack from kieran а. 1. English 3rd Year Representative (TBD) m. French 3rd Year Representative (TBD) n. President (Xeius) Finalize budget planning with Madeeha a. Met with studio 44 b. 4. Video tour TMMSA tour video Presentation а. i. Summary of tour video from last year ii.Tour of RNG, Tour of PMD (600 and 850) and conclusion b. Differences we want to include this year i. Use Davinci Resolve

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ii.Uses Transitions, animations
     iii.Talk about TMM while walking
      iv.French subititles
       v.Microphone
      vi.Want to film sometime from July 30th - August 1st ish
         Tentative timeline - July 31st filming, August 1-21st to
   c.
   edit, August 22<sup>nd</sup> - 25<sup>th</sup> translations + edits, post August 25<sup>th</sup>
d. TMM Apparel survey send out first day of classes (September 6<sup>th</sup>)
5. Event Discussion
         101 week
   a
       i. Scavenger hunt, BBQ, and Academic Tell All
      ii. Email 4<sup>th</sup> years as volunteers and 3<sup>rd</sup> years mid august to
         register
     iii. Introduce ourselves as J Lee bbq
      iv.Game night potluck Only 4<sup>th</sup> years? Everyone?
       v. Sports Day - Prof vs students volleyball game, tug of war
      vi.Research survey
         Summer BBQ
   b.
       i.Complication - bit difficult to find a space: maybe ask J
         Lee to get the space as a faculty member
      ii.Post is prepared
     iii.
   c.
         Formal
6. Coordinator presentations
     i. Jenny - TMM promotional request form
     ii. Contacted procurement and logistics to work with topline
         (waiting)
   iii. Bella
             1. Goals
                   a. enhancing accessibility to scholarships
                   b. Broadening job discovery
                   c. Develop personal skills
                   d. Increase transparency of Accelerated PHD and
                      Masters
                   e. Strengthen networking
                   f. Reinforcing TMMSA students as sources of support
             2. Events
                   a. Research Day
                   b. Rotation DGD
                         i. Prepare 3<sup>rd</sup> years as much as possible
                        ii. Give them ideas on questions to ask PIs
                             during meet and greet
                   c. How to make the perfect resume
                   d. Career day
7. Interim president
      i. Hoda was voted (Majority voted yes)
8. Varia
9. Motion to End Meeting
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- a. Second: Bella
- b. Time: 6:42pm